



INDIAN SCHOOL AL WADI AL KABIR

Tamil Teacher (CBSE Middle Stage)

Job Description: Roles and Responsibilities

Job Overview

The Tamil Teacher is responsible for imparting knowledge of the Tamil language, literature, and culture to students in a structured and engaging manner. The role requires dedication to fostering language proficiency and cultural appreciation while meeting educational standards and institutional goals.

Key Responsibilities

1. Teaching and Curriculum Delivery

- Plan, prepare, and deliver effective Tamil lessons covering grammar, literature, and cultural elements.
- Develop engaging and interactive lesson plans aligned with the academic curriculum.
- Use diverse teaching methodologies to address the varied learning styles of students.
- Conduct assessments, assignments, and projects to monitor student progress.
- Maintain a classroom environment conducive to learning and language development.

2. Student Development

- Encourage reading, writing, speaking, and comprehension skills in Tamil.
- Provide individual and group support to help students achieve their language goals.
- Identify and assist students needing additional support or enrichment opportunities.

3. Cultural Promotion and Extracurricular Activities

- Organize cultural programs, such as Pongal celebrations, Tamil literary competitions, or language-related events.
- Promote the appreciation of Tamil heritage and traditions within the school community.
- Mentor students in Tamil-related extracurricular activities like debates, poetry recitations, quizzes, essay writing, or drama.

4. Administrative Duties

- Maintain accurate records of attendance, grades, and student progress.
- Prepare and evaluate test papers and other academic reports.
- Participate in parent-teacher meetings to discuss student performance and growth.
- Collaborate with colleagues for curriculum updates and event planning.

5. Professional Development

- Stay updated with advancements in Tamil language education and teaching methods.
- Attend training sessions, workshops, and conferences to enhance professional skills.

6. Collaboration and Teamwork

- Work closely with other language teachers to align teaching practices.
- Collaborate with the administration to meet institutional goals.
